

Guideline for the preparation of project description

Summer Institute of Clinical Health Research, June 18-22 2012, Toronto

It is recommended that your project focuses on an area relevant to oncology and/or hospice palliative care

A. Primary location where research will be conducted

- Indicate the institution or organization where your research will take place.

B. Research team

- Indicate if you are the primary lead of your project, and whether you have a supervisor or collaborators. If so, please list them

C. General Description of the Proposal

- What you want to do: i.e., hypothesis, or research question, or specific objectives
- Why this is a reasonable thing to do: a rationale or a brief review of previous work done on the subject matter
- How you are going to do it
 - Your participants: who will participate
 - Your recruitment method - where will you find your participants and your inclusion/exclusion criteria if applicable
- Your research plan- please describe your study method and how you are going to conduct it. The study can be a survey, a follow up study, an "intervention", a needs assessment, a qualitative interview approach...etc. Please make sure that your research plan addresses your hypothesis, or research question or study objectives
- How you are going to collect your data: please list instruments or tools you are thinking of using for the study
- What you will do once you have the data: description of your analysis

D. Appendices

- It may include references. If you have tables, charts, figures, photographs, questionnaires, you can attach them too.